



PODAR INTERNATIONAL SCHOOL ICSE, ISC NERUL

Minutes of Meeting

MEETING No. 01/2023-24

- ❖ Date and Day: 08.07.2023.Saturday
- ❖ Time: 10:00 AM
- ❖ Venue: Ashoka Hall, School Building
- ❖ Quorum: Principal as Chairperson, EPTA members and Academic Staff

Participants:

1. Dr. Bhushan Bonde – Chairperson and Principal
2. Ms. Meenu Malik - Vice Principal (Morning shift)
3. Ms. Zarreen Poonawala – Vice Principal (Afternoon shift)
4. Coordinators, Counsellors, Class representatives and Year Leaders
5. EPTA Members:

CLASS	NAME OF THE EPTA MEMBER
I	Dr. Sayali Kondar
II	Ms. Mahe Jabin
III	Mr.Tarun Kochhar
IV	Mr.Prashat Kemminje
V	Ms. Priya Karkare
VI	Ms. Sunita Katkar
VII	Ms. Reshma Merugu
VIII	Ms. Samira Kohari
IX	Ms. Sonu Agarwal
X	Ms. Mamata Bhaiwal

**Ms. Sunita Katkar expressed her inability to attend the meeting due to commitment at workplace.*

6. Head Boy-Param Bhaiwal, Head Girl- Avni Bonde (Morning shift)

Head Boy-Agastya Jain, Head Girl- Nysha Mishra (Afternoon shift)

Proceedings

1. The EPTA members for the Academic Year 2023-24 were welcomed by the Head Boy-Master Param Bhaiwal and Head Girl- Miss Avni Bonde.

2. The following agenda points of the meeting were informed to the EPTA members:

- i. Welcoming of EPTA members
- ii. Selection of Office Bearers
- iii. Mission and Vision of the School
- iv. Glimpses of activities conducted.
- v. New initiatives
- vi. Academic Enhancement
- vii. Remedial action plan
- viii. Training Programs
- ix. Student Welfare activities
- x. Forthcoming activities

3. The newly elected members of the EPTA were introduced by Head boy and Head girl. Each member was felicitated with a plaque by the Chairperson.

Selection of Office Bearers was carried out .The selected names of the Office Bearers were announced.

Vice Chairperson : Mrs. Mamata Bhaiwal

Joint Secretary : Mrs. Reshma Merugu

4. The Vice Principals, Ms. Meenu Malik and Ms. Zarreen Poonawala , presented the Agenda point by point ,emphasizing on the mission and vision of the school and elaborated upon the following points in detail as given below:

- **Awards:**

Accolades received by the students in Chess, Karate, Olympiads etc. were informed to the EPTA members .The school is rewarded with the below mentioned awards :

- ❖ Best Education Brand 2023- By Economic Times

- ❖ Best Emerging School Award
- ❖ Excellence in Education Award
- ❖ Top School in Mumbai Award
- ❖ Caring Principal Award
- ❖ Principal of the year award

- **Board Exam Result-ICSE,ISC:**

Students have brought laurels to our school with the remarkable performance in Std X and Std XII Board Examination 2023. Master Kushagra Tewari scored 99.4 % marks in ICSE Board exam and bagged the THIRD MERIT POSITION IN THE STATEWISE MERIT LIST. For ISC Board exams Master Krishnansh Sood of Science stream topped the school with 95.5 % and Ms. Tanishka Kapoor was the commerce topper of the school with 97.2%.

The school felicitated the Board exam achievers for the outstanding results and wished them well for their future endeavours.

- **Silver zone Olympiad:**

Our school was awarded a TROPHY for maximum number of students winning gold, silver and bronze medals in the state in the Olympiads conducted by Silver zone for various subjects. .

- **New initiatives:**

- i. **Mann ki Baat.**

Students put suggestions in the boxes marked as "Mann ki Baat" which are accessible to the students on each floor. The suggestion box is opened on second and fourth Saturdays and necessary actions are taken based on the requests put up by the students.

- ii. **Target Setting and know yourself.**

At the start of the session in June students were given a questionnaire form in which they had to introspect and write about the skills which they had to improve upon and set target for themselves for each subject for Term one.

- iii. **Empowered role of Students Council Members in form of Students Representatives for each section:**

Each student council member has been assigned a class wherein he / she is a mentor and establishes a rapport with the students of

that class and students feel free to share their thoughts with the student prefects .

iv. *Photography club and Mind Optimizer:*

These initiatives are for the students for having fun with the range of activities without academic pressures, and help them to learn new skills or extend existing skills.

v. *Academic Guide:*

In order to create awareness and revise the concepts which have relevance in the new class from the student's point of view and to bridge the learning gaps with required efforts ,we started with the Academic Guide.

Suggestive academic work in the form of assignments for each subject was given to the students in the month of May by the teachers. The answers were also provided by the teachers of these assignments A self-check of the completed work helped the student to learn and identify errors and rework them.

vi. *Univariety:*

The school is providing a career guidance platform "Univariety" to our students of 10th , 11th and 12th to increase their awareness of diverse career paths and universities, thus enabling them to make well informed career decisions.

vii. *Beautification:*

Beautification of school corridors and classrooms has been done with positive reinforcement in the form of motivating displays and quotes .

viii. *Library Advisory Committee (LAC):*

First time ever we have Students Advisory Committee for our Library. It will act as a voice for students, ensuring that the library's resources, services, and programs are tailored to their educational and recreational needs.

ix. *Training Programs for Teachers:*

- Prior to the commencement of classes in June, training sessions were held to plan interesting lessons, keep students engaged throughout the lesson and make learning meaningful .
- Team building sessions and lesson demonstrations by Head of Department of various subjects were conducted for the teachers.

- They also share the best practices and strategies of teaching learning process for the benefit of the students.
 - Internal Review system is in place to identify and improvise upon our teaching learning process.
 - x. Remedial action plan:
Class test, Revision test are conducted for better reinforcement before every examination. Through remedial practice the school provides more support and understanding of the concepts.
5. The Head Girl and Head Boy (Morning Shift and Afternoon shift) delivered speeches, expressing their gratitude for the opportunity to serve in the leadership roles and they shared their views on how school has played a vital role in their curiosity, honing their skills instilling in them a sense of value that goes beyond academics.

Various activities conducted in the school were also mentioned:

- Induction of Junior Student Council and Student Council: Investiture ceremony was conducted for the Induction of Student Council members of Academic Year -2023-24 for Primary and Secondary divisions.
- MUN: Thorough in-depth research and debates, students explored diverse perspectives and develop a broader worldview.
- Earth Day: On the occasion of Earth's Day, a special assembly was conducted on the school ground.
- English Language activity: To create awareness in students about the characters by conducting the Role play of Shakespeare's play.
- Tech it up: Special assembly was conducted on the theme "Tech it up" to explore the various advantages of technology.
- Welfare workshop: A session on student behaviour policy was conducted for the students of grade V to X in the school by the school counselor.
- Story telling was conducted to captivate students' imaginations, enhance their language and literacy skills, and foster a love for reading.

- **Shaley Wari** was celebrated in school for promoting indigenous culture, traditions, and language, creating a sense of pride and appreciation among students.
- **Spell Bee** was conducted in school to enhance students' spelling, vocabulary, and language skills, encouraging them to improve their spelling accuracy, expand their word knowledge, and develop effective study habits.
- **International Yoga Day**: This day was celebrated to draw students' attention to self-wellbeing practices.
- **Chess competition**: The rains did not deter the sporting spirit and the school organized chess competition to keep them engaged in play indoors.
- **Forthcoming events** were also mentioned which were:
 - ❖ Choral Elocution
 - ❖ Declamation Competition
 - ❖ Raksha Bandhan- Rakhi To Soldiers
 - ❖ Hindi Bhasha Divas
 - ❖ Patriotic Song Competition
 - ❖ Drawing Competition
 - ❖ Field Trips
 - ❖ Children's Day
 - ❖ Sports Day
 - ❖ Annual Day

6. **Address by the Principal** -

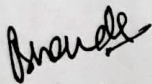
"The most overwhelming key to a child's success is the positive involvement of parents".

Positive involvement of the parent with the school leads to students' success, higher self-esteem, better attendance, be more motivated to learn, develops respect for school and teachers. Teachers and parents have a great responsibility as our thoughts have a strong influence on our children. Let us work together as a team, be the productive partners for the holistic development of the child.

7. The EPTA members were informed that the school will be sharing contact details, email ID and phone number of EPTA members with other parents. If required, the parents can get in touch with EPTA members from 4 pm to 5 pm on working days ie from Monday to Friday.

At the end EPTA members shared their appreciation for the teachers for being so dedicated, sincere and hardworking as well as the school for providing excellent opportunities to the students to bring out the best in them.

The meeting concluded with a note of appreciation from the Principal, who thanked everyone for their active participation and the meeting ended on a happy note.



Principal

Dr. BHUSHAN B. BONDE
PRINCIPAL

PODAR INTERNATIONAL SCHOOL (ICSE/ISC)
NERUL (W), NAVI MUMBAI.

