

PODAR INTERNATIONAL SCHOOL- CHINCHWAD

PARENTS TEACHERS ASSOCIATION

Minutes of Meeting

Parents Teachers Committee Meeting (PTA)

Meeting Date: 03/08/2019

Venue: I D (Ground Floor)

Time: 3:30 pm

**Members Present**

Ms. Sudha Lachyan

Ms. Ashwini Badhe

Mr. Girish Dodia

Ms. Annapurna Mishra

Ms. Anita Kulkarni

Ms. Sinita Patil

Mr. Abhay Jere

Mr. Kamalkishor Mandhane

Mr. Tushar Deshmukh

Ms. Archana Karande

Ms. Manisha Ghosarwade

Ms. Dipti Lagad

Ms. Vaishali Ransubay

Ms. Sushila Yadav

Ms. Nirmala Mudaliar

**Members Absent**

Kamal Choudhary

Rahul Khobare

*Handwritten signatures and initials:*  
- *AlBadhe*  
- *Girish Dodia*  
- *Annapurna Mishra*  
- *Anita Kulkarni*  
- *Sinita Patil*  
- *Abhay Jere*  
- *Kamalkishor Mandhane*  
- *Tushar Deshmukh*  
- *Archana Karande*  
- *Manisha Ghosarwade*  
- *Dipti Lagad*  
- *Vaishali Ransubay*  
- *Sushila Yadav*  
- *Nirmala Mudaliar*

Ms. Pranali Chaudhary

Ms. Sonali Kulkarni

Ms. Nasita Shaikh

Ms. Jyoti Rathod

Ms. Asha Gaikwad

Ms. Ashwini Patil

Ms. Jyoti Dubey

Ms. Pooja Lobo

Ms. Deepali Katdare

Ms. Shehanaz Cottar

Mr. D.S.J. Franklin

*Pranali*  
*12/10/19*

*Nasita*

*Jyoti*

*Asha*

*Ashwini*

*J. Dubey*

*Pooja*

*Deepali* 12/10/19

*Shehanaz*

*D.S.J. Franklin*

Principal Ma'am welcomed all the EPTA Members and Mr. D.S.J. Franklin the General Manager for Podar Pune Hub of Schools. The EPTA members and teachers were asked to introduce themselves.

Election took place and following were the results:

CHAIRMAN : Ms. SHEHANAZ COTTAR

VICE CHAIRMAN: Mr. TUSHAR DESHMUKH

SECRETARY: Ms. MANISHA GHOSARWADE

Jt. SECRETARY: Ms. SUBHA LACHYAN

Mr. ABHAY JERE

TRANSPORT COMMITTEE MEMBER : Ms. SUNITA PATIL

1. Role of EPTA was discussed by the Principal . Meetings of EPTA for A.Y. 2019 - 20 will be held on 2<sup>nd</sup> Saturdays of October , December and February.

2. MOM of last EPTA Meeting held on 20/04/2019 was read by the Chairman.
3. General Manager Mr. D.S.J. Franklin Sir addressed the EPTA members and asked for co operation and inputs in development of students with regard to academic and non academic. He also asked for suggestions and concerns from EPTA members for further consideration for any further approval or betterment.
4. The Jt. Secretary Ms. Sudha L. addressed some concerns such as:
  - a. Table tennis Hobby to be introduced.
  - b. Classical Dance Hobby to be merged for Std I and II on Monday, as presently classical dance hobby has been cancelled due to less number of students.  
Resolution: The Chairman replied that points would be considered for the same.
  - c. Exam time table to be provided for Std II
  - d. Maths , EVS periods for Std II to be conducted on separate days, to avoid heavy bags.  
Resolution: Podar follow policy of student friendly test, so that students are not unduly taxed. Maths and EVS periods to be conducted on separate days.
5. Washroom access to be given to the students during rainy season.  
Resolution: Washroom passes are provided to the students.
6. NCERT books should be introduced from Std I to VIII.  
Resolution: Most of the EPTA members agreed that Podar Publication books are far better for the students till Std VIII. NCERT books are also available on betweenus portal for parents to access.
7. Shop for school should have the option to choose between text books/ notebooks/ workbooks and stationery.  
Resolution: Request to be put forward to the Management.
8. Monthly feedback to the students/ parents to be given for average (50 to 60% category) on a regular basis.  
Resolution: Regular monthly PTM's have been cancelled this A Y 2019 - 20 due to less response from parents but parents are always welcome to meet the concerned teacher on Thursdays and Saturdays with prior appointment.
9. Vice Chairman Mr. Tushar Deshmukh brought it to the notice that Tinker Cad notes/ revision worksheets to be provided by the school as Hard copy  
Resolution: Decision with regard to provide printed mark sheets would be taken into consideration.
10. IV Std Afternoon Shift EVS and III Std Morning Shift had issues of completion of portion before revision test.

Resolution: Care to be taken henceforth.

11. No. of students in Std IV (Afternoon Shift) have exceeded maximum capacity and have 50 students per class.

Resolution: Steps will be taken by increasing one more division with consent of the management asap for 40 students per class.

12. A circular with regard to Indoor and Out Door paid Sports completions to be provided to the parents where participation will be purely optional.

Resolution: Help will be provided to the parents with regard to the parents with regard to the circular.

13. Donation of story books / Text books (for RTE) can be given during Joy of Giving week in the month of October.

Resolution: The school authorities appreciated it and will be on optional basis , not mandatory.

14. Mr. Tushar Deshmukh , Vice Chairman addressed the issue of GPS, CCTV, Declaration form.

Resolution: Approval for GPS and CCTV in the 10 new buses is sanctioned and it will be installed as soon as possible. With regard to the declaration form Franklin Sir remarked that school transport is a facility and it is the mandatory obligation for parents to fill the form. Deadline initiated for installing GPS, CCTV, Fire extinguisher , First Aid Box and Dustbin liners in school bus latest by 31<sup>st</sup> August 2019.

15. Sibling discount of 20% to be provided for the A.Y. 2019 -20. Concession for the full payment of Academic fees to be 10%

Resolution: Sibling discount will be addressed by the management. The school fee concession for the entire year is 5% and parents have started receiving the concession amount . Deadline for sibling discount to be concluded by 30<sup>th</sup> October for A.Y . 2019 -20.

16. Random selection / Biased s election for Interschool sports completion to be avoided.

Resolution: School Sports Teachers are conducting the selection and hence it is purely on the basis of merit and performance of the child.

17. National festivals and celebrations for lower classes to be emphasized

Resolution: Compulsory attendance for higher grade students during Independence Day and a prior day celebration with lower grade students would be conducted to emphasis the importance of the festival.

18. Parking Area to be repaired as it has become slippery and muddy during the recent rains.

Resolution: Paver blocks to be laid down as pathway for the convenience of students.

19. For SOF and Beanstalk Olympiad examination there should be a choice for multiple selection payment option, instead of single payment option.

Resolution: Request to be put forward to IT Dept. to make it parent friendly.

20. Some concerns put forward to the EPTA members by the Chairman:

- a. Sensitizing the parents with regard to spending quality time with children.
- b. Behavioural issues to be addressed pro actively and positive reinforcement to be incorporated.
- c. Civic values and manners to be addressed by parent at home and Principal at school.
- d. Joint efforts to be taken by both parents and school for the overall development of the students in academic and non academic.

21. a. EPTA members requested for Library books to be distributed weekly for voracious readers.

- b. NEFT and UPI option to be implemented for external exams payment.
- c. Quality check process / proof reading of study material of Podar Publication to be strengthened and information to be given to concerned department.